



City of Falls Church
AFFORDABLE DWELLING UNIT (ADU) PROGRAM

Consent and Release Form
Housing and Human Services Division

300 Park Avenue, Suite W-100, Falls Church, Virginia 22046

Tel: 703-248-5005, TTY 711, Fax: 703-248-5149, Website: www.fallschurchva.gov



Your signature on this Affordable Dwelling Unit (ADU) Program Consent and Release form authorizes the above-named organization to obtain information from a third party relative to your eligibility for participation in the ADU program.

I _____, authorize the
(Printed full name of consenting person)

Housing and Human Services Division for the City of Falls Church to obtain information about me and my household that is pertinent to eligibility for participation in the ADU Program.

Client's Address _____ City _____ State _____ Zip Code _____

(Client's Birth Date)

(Client's SSN - Optional)

Inquiries may be made about items mentioned below:

Yes No

☐☐

Assessment Information

☐☐

Financial Information

☐☐

Benefits/Services Needed

Planned, and/or Received

Other Information (write in):

I want: _____

This information to be exchanged ONLY for the following purpose(s):

☐ Eligibility Determination

Other (Write in): _____

This Consent is Good Until: _____

I acknowledge that (1) a photocopy of this form is as valid as the original, (2) I have the right to know what information about me has been shared, and why, when, and with whom it was shared, (3) If I do not sign this form, information will not be shared and I will have to contact each agency individually to give them information about me that they need.

Signature

Date

Information furnished to the City of Falls Church Housing and Human Services Division will be maintained and disseminated for governmental purposes in accordance with the Virginia Freedom of Information Act, Code of Virginia, Section 2.1.340 through 346.1 as amended, and the Privacy Protection Act of 1976, Code of Virginia Sections, 2.1-377 through 386, as amended. Please allow seven (7) working days for preparation of materials.

The City of Falls Church does not discriminate on the basis of disability in its employment practices or in the admission to, access to, or operations of its services, programs, or activities. Letha Flippin, 300 Park Avenue, Falls Church, Virginia 22046 has been designated to coordinate compliance with the ADA non-discrimination requirement.